

# MOVE-IN & MOVE-OUT INFORMATION

## Move-In

**Wednesday, May 27<sup>th</sup> from 8 AM – 6 PM**

Contact Show Management should you have any special move-in requests.

## Storage of Empties

Storage of empty cases and boxes will take place on the stages in the **Latife and Lafluer Ballrooms**. Exhibitors will be provided with empty-case tags to label all items with their booth number and company name.

Once exhibitors have finished unpacking during move-in, they should bring their labeled empty cases and boxes to the front of the stage. Freeman labor will collect the items and store them behind the draped area on each stage for the duration of the show. Exhibitors **will not** have access to the stage storage area once empties have been stored. If access to stored cases is needed during show hours, exhibitors may purchase **Accessible Storage** on-site. This service allows Freeman labor to locate and deliver cases to booths as needed throughout the show. Accessible Storage is only available for purchase directly on-site. At the end of the show, Freeman will return empty cases to the front of the stage and organize them as best as possible for exhibitor pickup.

## Move-Out

**Sunday, May 31<sup>st</sup> from 4 PM – 11 PM**

- Freeman will begin returning empty containers at the close of the show.
- All exhibitor materials must be removed from the exhibit facility by Sunday, May 31<sup>st</sup>, 2026, at 11 PM.
- To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Sunday, May 31<sup>st</sup>, 2026 at 8:00 PM. In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.

## Post Show Paperwork and Labels

Exhibitor Support will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

## Early Move Out Is Prohibited at LVAJ&WS

The Las Vegas Antique Jewelry and Watch Show closes at 4 PM on Sunday, May 31<sup>st</sup>. Please do not break down or dismantle your booth before this time. Please also keep the 4 PM move out time in mind when making your travel accommodations.