

# Vendor & Show Management Deadlines



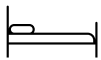
**Immediately** Review [Exhibitor Manual](#) & [Your Exhibitor Contact Information](#)



**April 4** Co-Exhibitor Application Form (To Be Included in The Directory) Deadline. Please reach out to your Sales Rep for the form.



**April 15** Safe Rental Order Discount Deadline  
Rolland Safe: [Order Form Link](#)



**April 25** Last Day to Book or Cancel: Wynn and Encore Hotel Reservations  
[Hotel Booking Link](#)



**May 5** Private Security Guard  
SOA Security: [Guard Order Form Link](#)



**May 6** Discount Deadline for Showcase Orders  
Atlantic Show Cases: [Online Ordering Link](#)



**May 8** Last Day to Book or Cancel: Springhill Suites and Hampton Inn Reservations  
[Hotel Booking Link](#)



**May 10** Ship To Advance Warehouse (Beginning Date)  
[Advanced Warehouse Shipping Label Link](#)



**May 10** Deadline to submit Exhibitor Appointed Contractor (EAC)  
[EAC Form Link](#)



**May 19** Discount Deadline for Lighting Package Orders  
Order Lights Though Your [Exhibitor Console](#)



**May 19** Discount Price Deadline Shepard Orders  
Shepard: [Online Ordering Link](#) | [Furnishings Brochure](#)



**June 1** Shipments Must be Received at Advanced Warehouse  
[Advanced Warehouse Shipping Label Link](#)



**June 8** Ship To Show Site Begins  
[Show Site Shipping Label Link](#)