

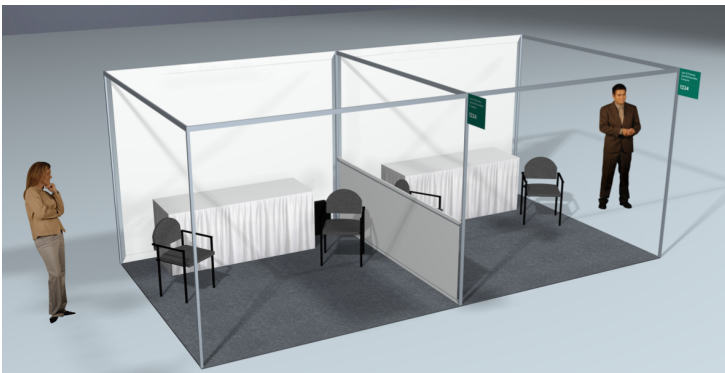
## Booth Package

Items provided in your booth, per exhibitor:

- 8' H Backwall, 3' H Side Rail - Taught White Fabric
- 7" x 44" Cardstock Identification Sign
- (1) 6' x 30" Skirted Table - White
- 2 Side Chairs
- 1 Wastebasket
- (1) 500 Watt Electric Drop \*
- (1) Crossbar at front of booth for lighting \*

*\*Electrical services and equipment are provided by Edlen Electric. To order lighting services for the provided crossbar, please see the Light Track Order form.*

Please note: Any changes to the booth requested after the booth has been initially set will result in a labor charge.



## Exhibit Show Schedule

### GENERAL EXHIBITOR MOVE-IN

Monday, August 23, 2021 · 8:00AM to 6:00PM

### EXHIBIT HOURS

Tuesday, August 24, 2021 · 9:00AM to 7:00PM

Wednesday, August 25, 2021 · 9:00AM to 7:00PM

Thursday, August 26, 2021 · 9:00AM to 6:00PM

### EXHIBITOR MOVE OUT

Thursday, August 26, 2021 · 6:00PM to 11:00PM

### FREIGHT REROUTE BEGINS\*

\*All outbound carriers must be checked in by this time

Thursday, August 26, 2021 | 10:00PM

## IMPORTANT DEADLINES

### Discount Price Deadline for Custom Shepard Rentals

Monday, July 26, 2021

### Exhibitor Appointed Contractor Notification Deadline

Monday, July 26, 2021

### First Day for Warehouse Deliveries Without a Surcharge

Monday, July 26, 2021

### Discount Price Deadline for Standard Shepard Orders

Tuesday, August 3, 2021

### Last Day for Warehouse Deliveries Without a Surcharge

Tuesday, August 17, 2021

### Last Day for Warehouse Deliveries\*

Friday, August 20, 2021

\* Date indicated is last day freight can arrive to advanced warehouse with guarantee of delivery to booth for exhibitor move-in.

### First Day Freight Can Arrive at Show Site

Monday, August 23, 2021 | 8:00AM

## Shipping Addresses

### ADVANCE WAREHOUSE SHIPMENT ADDRESS

*Exhibiting Co. Name & Booth Number*  
Las Vegas Antique Jewelry & Watch Show  
c/o Shepard Exposition Services  
5845 Wynn Road, Suites A,B,C,D  
Las Vegas, Nevada 89118

### DIRECT TO SHOW SITE SHIPMENT ADDRESS

c/o Shepard Exposition Services  
*Exhibiting Co. Name & Booth Number*  
Las Vegas Antique Jewelry & Watch Show  
Wynn Las Vegas  
3131 Las Vegas Blvd S  
Las Vegas, Nevada 89109

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**ADVANCE DEADLINE DATE (STANDARD ORDERS): TUESDAY, AUGUST 3, 2021**

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Due to liability concerns and/or labor jurisdictions, exhibitors or their Exhibitor Appointed Contractors (EACs) may not operate any type of mechanical or powered equipment including forklifts, electric pallet jacks, overhead lifts, etc.

### Shepard Mailing Address

1531 Carroll Drive, NW  
Atlanta, GA 30318  
Phone: 404-720-8600  
Email: orders@shepardes.com

### Service Desk Hours *(subject to change)*

Monday, August 23, 2021 · 8:00AM to 6:00PM  
Tuesday, August 24, 2021 · 9:00AM to 7:00PM  
Wednesday, August 25, 2021 · 9:00AM to 7:00PM  
Thursday, August 26, 2021 · 9:00AM to 11:00PM

### Exhibitor Move Out

Thursday, August 26, 2021 · 6:00PM to 11:00PM

### Dismantle & Move Out Information

Shepard will begin returning empty containers and skids as soon as the aisle carpet is removed and plastic protection is installed on top of the floor. All exhibitor materials must be removed from the facility by **Thursday, August 26, 2021 | 8:00PM.**

Any materials remaining in the hall will be rerouted or returned to Shepard's warehouse to await disposition at the exhibitor's expense.

To ensure all exhibitor materials are removed from the facility during the exhibitor move out, please have all carriers checked in with Shepard no later than **Thursday, August 26, 2021 | 8:00PM.**

### Post Show Paperwork & Labels

Our Customer Service Representatives will gladly assist you in preparing your outbound shipping labels, outbound Material Handling Authorization paperwork, and outbound shipping in advance. You may find these forms included in this exhibitor services catalog. An email with links to an online portal will also be sent to the exhibitor contact on record for the booth. Labels and paperwork will also be available on-site. Make sure your carrier knows your company name, booth number, and the carrier check in deadline.

### Outbound Shipping

It is the responsibility of each exhibitor to arrange for transportation of booth materials after the event. Our Customer Service Representatives are available pre show, during the show, and during move out to assist you in arranging shipping through our official carrier Shepard Logistics. For peace of mind and easy set up, contact Shepard Logistics before the event for transportation services to and from the event. Shepard does not provide UPS, FED-EX, or other carrier specific labels. Exhibitors must schedule pick ups directly with all carriers as well as provide carrier specific shipping labels.

### Pick Up Address

Wynn Las Vegas  
3131 Las Vegas Blvd S  
Las Vegas, Nevada 89109