



General Information

June 5-8, 2017 • Las Vegas Convention Center • Las Vegas, NV

SHOW MOVE-IN

Sunday, June 4 9:00 am – 6:00 pm

SHOW DAYS & HOURS

Monday, June 5 11:00 am – 7:00 pm

Tuesday, June 6 11:00 am – 7:00 pm

Wednesday, June 7 11:00 am – 7:00 pm

Thursday, June 8 11:00 am – 4:00 pm

Exhibitors will be permitted access to the show floor at 9am. Show floor must be cleared 30 minutes after show closes.

SHOW MOVE-OUT

Thursday, June 8 4:00 pm – 10:00 pm

All merchandise must be packed and loaded out from the Las Vegas Convention Center by 10:00 pm on Thursday, June 8.

APPRAISERS

There are no appraisers at the Las Vegas Show.

ARMORED SERVICES

Brinks: (800) 232-3149

Loomis: (800) 554-7363

Malca-Amit: (212) 840-8330 ext. 514

Ferrari: (516) 239-6141

ATTENDEE SELLING / VENDOR BADGES

If an attendee has merchandise they want to sell at the show, they must purchase a vendor's badge for \$500. USAS does not recommend dealers; it is up to the vendor to seek out a dealer with whom to do business. Vendors' access to the show floor is limited to the official show hours.

BADGES (EXHIBITOR REGISTRATION)

Exhibitors must pre-register all of their personnel who will participate in the event. Exhibitors register booth personnel via the online Exhibitor Console. Exhibitors may not request a badge for another dealer. Other dealers exhibiting in a dealer's booth must complete the Booth Share forms.

BADGE POLICY

U.S. Antique Shows strictly enforces and monitors the number of exhibitor and assistant badges requested by exhibiting companies. The policy has been designed to address the problem of assistants buying on the show floor prior to show opening, and fairness to other exhibitors. USAS has discretion to deny a badge to any person. The transfer of any exhibitor badge, or other misuse, is strictly prohibited and may result in termination

of the exhibitor's contract with no refund. Badges must be worn at all times while at the show. No one will be allowed on the exhibit floor during non-public hours without a badge.

BOOTH CLEANING

Booth cleaning is not included with your booth package. If you need your booth vacuumed prior to the show opening, you must order cleaning service. Refer to the Shepard Exposition Services forms in the Exhibitor Service Manual. Show cleaning is completed one hour prior to doors opening

BUSINESS CENTER

Business centers at the Las Vegas Convention Center are operated by Fed Ex. They are located in the South Hall lower lobby and the Central Hall Grand lobby. Hours of operation are Monday-Sunday 8:00 am to 5:00 pm. The Fed Ex office at the LVCC may be reached at 702/943-6780 or usa5042@fedex.com.

CHILDREN

Due to safety restrictions, children under the age of 18 are NOT allowed on the show floor during move-in or move-out.

EXHIBIT HALL – NEW LOCATION FOR 2017!

The Las Vegas Antique Jewelry & Watch Show will be located at the Las Vegas Convention Center (LVCC) – North Hall. 3150 Paradise Rd., Las Vegas, NV 89109.

FREIGHT SHIPPING ADDRESS

Advance Warehouse – May 8 – May 29

Exhibiting Company Name / Booth # _____
Las Vegas Antique Jewelry & Watch Show 2017
c/o Shepard Exposition Services
5845 Wynn Road, Suites A, B, C, D
Las Vegas, NV 89118

Direct Shipments to Exhibit Site – On/after June 4

c/o Shepard Exposition Services
Exhibiting Company Name / Booth # _____
Las Vegas Antique Jewelry & Watch Show 2017
Las Vegas Convention Center
3150 Paradise Road
Las Vegas, NV 89109



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GRADING/TRADEMARKS

Exhibitor represents that it has complied with and will continue to comply with all regulations of the United States Federal Trade Commission relating to stamping and grading of jewelry. All Exhibitors, both foreign and domestic, whose product contains precious metals and who use a quality mark must also use a trademark registered with the United States patent and Trademark Office and furnish Show Management with a copy of the filed trademark and registration number.

HOTEL AND TRAVEL

We are partnered with onPeak for the Las Vegas Antique Jewelry & Watch Show. To book your reservations, please call or book online.

(800) 221-3531

(212) 532-1660 (Int'l)

[Click here](#) to book your hotel online

INSURANCE

The Las Vegas Antique Jewelry & Watch Show does not provide any type of insurance coverage for the property and/or personnel of exhibiting companies (see Terms & Conditions on back of Exhibit Space Contract). Exhibitors must maintain insurance that meets the requirements outlined in the Insurance section of this manual and submit proof to The Las Vegas Antique Jewelry & Watch Show. [Click here](#), log-in to the exhibitor portal and submit your insurance certificate. You may also purchase insurance through TotalEvent by [clicking here](#).

SECURITY

Las Vegas Antique Jewelry & Watch Show, Show Management makes every effort to provide protection for exhibitors' merchandise and displays. Show Management will provide perimeter guard service on a 24-hour basis to include move-in, show days and move-out. While Show Management will implement security measures to safeguard your property, neither Show Management, the Las Vegas Convention Center, Show Management hired Security, Shepard Exposition Services, nor any of their officers, agents or employees assume any responsibility for such property, loss or theft. To order additional booth security, such as an overnight security guard, please contact SOA at soa@soasecurity.com. Or, you may refer to the SOA form within this manual.

SIGNS – BOOTH ID

A booth ID sign is provided with company name and booth number.

SMOKING

Smoking is strictly prohibited in the exhibit hall, lobbies, and meeting rooms during move-in, move-out and all show days.

STORAGE

Storing of any crates, cartons, boxes or other show materials behind your booth wall is strictly prohibited. This is a fire code violation and may result in a fine and/or confiscation of materials. Empty crates, cartons and boxes must be removed from the exhibitor's booth. Empty containers will be picked up by Shepard Exposition Services. Shepard will return all "empties" at the conclusion of the Show. Exhibitors may obtain labels marked "EMPTY STORAGE" at the Shepard Service Desk and should affix them to each empty crate, carton and box. Please be certain to mark your exhibit booth number on each label. Exhibitors are cautioned not to leave any merchandise in boxes being stored with "EMPTY STORAGE" labels. Any excess samples may be stored during the show in "Overnight Storage Areas" designated by Show Management.

TELEPHONE & INTERNET SERVICES

Telephone and internet services are not included with your booth package. If you require these services, please refer to the vendor order forms within this exhibitor service manual.