

MEMORANDUM

To: All Las Vegas Antiques Jewelry & Watch Show Exhibitors
From: Las Vegas Antiques Jewelry & Watch Show Management
Re: State of Nevada Tax Requirements and Forms

The Tax Authority for the State of Nevada requires **ALL** exhibitors to submit the attached forms upon the completion of the show. In previous years, the Tax Authority has observed undocumented RETAIL SALES by numerous exhibitors that are in violation of tax laws. The consequences of such activity can and will include sanctions, fines and immediate closure of exhibit booths.

You must comply with these **requirements** if you conduct any transactions onsite at the show:

1. REQUIRED TAX COLLECTION: All retail transactions must include the Nevada state-mandated tax on retail sales, which is currently at 3.25%.

2. REQUIRED TAX FORM: COMPLETE & RETURN THE ONE TIME SALES TAX RETURN AT THE END OF THE SHOW WITH PAYMENT TO THE NEVADA DEPARTMENT OF TAXATION. You must return the sales tax collected during the show and your "ONE TIME TAX RETURN" BEFORE departure. All three sections should be filled out. The Seller's Copy (bottom) is for your records.

ALL CHECKS SHOULD BE MADE PAYABLE TO NEVADA DEPARTMENT OF TAXATION

Submit onsite: Bring your completed ONE TIME SALES TAX RETURN to the Show Office S229 by **Sunday, June 3, 2018 no later than 3:30 p.m. NO CASH accepted– Checks only.**

Or, return by mail: If you do not return the form onsite, be sure to mail your ONE TIME SALES TAX RETURN and check, if applicable, in the enclosed return address envelope to the address in the header above **no later than 5 days after the show stages.**

If you only conducted wholesale transactions: You still must return the enclosed **One Time Sales Tax Return** form stating \$0 taxes collected.

ALL forms must be returned no later than 5 days after the show stages. The state of Nevada has a list of the vendors at the show and you may be contacted if you do not submit your tax forms in a timely fashion.

NEVADA DEPARTMENT OF TAXATION**ONE TIME SALES TAX RETURN**

PROMOTER MUST Remit Payment to the Address Below:

2550 Paseo Verde Parkway Suite 180
Henderson, NV 89074

Attention: CCorreia

Submit with Payment to Promoter at Conclusion of Event

TID No.: **1002248060-005**

Number of Returns Issued: 400 To Be Returned By: 6/18/18

Name of Event: LAS VEGAS ANTIQUE JEWELRY & WATCH SHOW

Event Date(s): 05/31/18 - 06/03/18

Location of Event: LAS VEGAS CONVENTION CENTER - HALL S1

Name of Business or Individual: _____

Phone No. () _____

Business Address: _____

EIN / SSN: _____

City, State: _____

Zip: _____

Gross Taxable Sales: _____ Tax Rate: Clark - 8.25%

Sales Tax Due: _____

Signature: _____

Assigned Space No.: _____

Owner/Partner/Corporate Officer

Pursuant to NRS 372.055 every vendor who makes sales more than twice in a twelve (12) month period must register as a seller in the State of Nevada.

If payment is by check or money order, please make it payable to the Department of Taxation for the full amount of sales tax due. This return must be filed with Promoter even though no taxable sales were made.

Department Copy
TXR-01.04 ONE TIME RETURN
Rev 11-13-15**NEVADA DEPARTMENT OF TAXATION****ONE TIME SALES TAX RETURN**

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